



## Preparation Checklist for Homeowners

Before we arrive at your home to begin hardwood flooring installation or refinishing, please follow these steps to ensure a smooth and timely project start.

1. Please have all furniture and personal items removed from the work area, including closets. For liability reasons, we do not move furniture and cannot sand around furniture or heavy items (pianos, fish tanks etc.). If you elect not to remove any items from the work area, we reserve the right not to begin work and are not responsible for either damage to items or the final appearance of the floor.
2. We recommend that all food be removed from your refrigerator, freezer, and stove. We are not responsible for any food left in these appliances. If we are installing hardwood in your kitchen, the refrigerator needs to be removed. Please ask us if you are unsure.
3. Food should not be left on countertops or in a pantry. Please move all food items out of the house—they can be stored in your garage. Countertops should be clear of all items.
4. All speaker, cable TV, and internet cables need to be off the floor. It is best to disconnect them, remove them completely or tape them to the wall. We are not responsible for cables falling into floor finish.
5. All pets and people must be out of the house while we are coating the floor. **NO EXCEPTIONS.**
6. Please provide a way for us to enter your home: house key, garage door opener, or door/garage code.
7. Carbon monoxide detectors need to be out of the house, removed from their power sources, and put into your garage.
8. Our industrial sanding equipment requires 220-volt electricity near to the areas to be sanded. Stoves and dryers are typically 220 volts; please do not block access to these outlets.
9. Whenever possible, we coat out through the garage, please keep this area open as best as possible.
10. A check, Venmo or Zelle transaction for partial or full payment, depending upon the payment schedule, is required. Please refer to your proposal for amounts and due dates.

For homeowners who elect to do some of the demo and prep work themselves:

- If you remove carpet and padding, all staples and tack strips need to be removed as well.
- If you are planning to remove the baseboard trim, please number each piece and number the wall so that the base can be re-installed more easily. This is unnecessary if we are installing new baseboard trim for you.
- If you choose to tape and tarp, all plastic needs to be secured and not touching the floor. Please cover or remove drapes. We will remove all tape and plastic just prior to final coating the floor, which is included in the total job cost. Please note, if we are hired to tape and tarp and plastic is removed (entirely or partially) by the homeowner, we will charge for re-taping as needed, and are not responsible for dust in other areas of the house.

## Important Things to Keep in Mind

- On the first day, we try to get to the job site between 8:00am and 8:30am and we will text you with a real-time ETA.
- We completely understand that you want to know exactly how long the job will take to complete and how long you will need to be out of your home. We work as quickly as possible, but as slowly as necessary to maintain quality. We will give you an estimated timeframe and keep you updated about our progress. That said, we may need extra time to complete the job due to unforeseen circumstances which are inherent in construction.
- During summer months, please have your A/C turned off. In cold temperatures, please leave the furnace on.
- In some cases, for safety reasons, we will turn off pilot lights or turn off gas to some items like stoves or fireplaces. Homeowners are responsible for turning them back on.
- Please close all windows before you leave.
- For your own safety and the integrity of the floor finish, do not enter the house during the coating process (this includes anyone house sitting or looking after your home while you are away).